

REGULAR MEETING  
SEPTEMBER 23, 2019  
5:30 P.M.

**BOOK 41 PAGE 431**

The Lafayette County Commission met on the above date and hour for a regular scheduled meeting. The meeting was held in the County Commissioner's meeting room in Mayo, Florida. The following members were present: Commissioner Lance Lamb, Dist. 1; Commissioner Henry McCray, Dist. 2; Commissioner Lisa Walker, Dist. 3; Commissioner Anthony Adams, Dist. 4; Commissioner Earnest L. Jones, Dist. 5; and Leenette McMillan-Fredriksson, County Attorney.

**APPROVE THE MINUTES**

On a motion by Mr. Jones and a second by Mrs. Walker, the Board voted unanimously to approve the minutes.

**ANNUAL HEALTH DEPARTMENT CONTRACTS**

On a motion by Mr. Jones and a second by Mr. Lamb, the Board voted unanimously to approve the annual contracts with the Health Department.

**INDUSTRIAL PARK IMPROVEMENTS**

Marcus Calhoun discussed the fan issue at the Industrial Park, with the Board. Mr. Jones did a walk-through of the area at the Industrial Park that needs the fan with Marcus. The Board discussed different options for fans, because they think the price of the fan needed is too high. No action was taken on this issue at this time.

**ROAD DEPARTMENT REQUEST TO PURCHASE BACKHOE**

On a motion by Mr. Jones and a second by Mrs. Walker, the Board voted unanimously to approve a request to purchase a Backhoe for the Road Department from the Sheriff's Association bid list, so that this piece of equipment doesn't have to be advertised to receive bids. The price of the Backhoe is \$96,584.00 less a trade-in value of \$20,000.00. This was a budgeted item for the Road Department that was approved this current fiscal year.

**REQUEST TO HIRE COLLECTION SITE SUBS**

On a motion by Mr. Jones and second by Mr. Lamb, the Board voted unanimously to approve advertising to hire 2 collection site subs.

**APPOINT MEMBERS TO THE VALUE ADJUSTMENT BOARD**

On a motion by Mr. McCray and a second by Mr. Jones, the Board voted unanimously to appoint Lisa Walker, Lance Lamb, and Reba Blackshear to the Value Adjustment Board. The meeting will be held on Thursday, October 3, 2019 at 1:00 p.m.

**GRANT AGREEMENT WITH THE DEPARTMENT OF FINANCIAL SERVICES**

On a motion by Mr. Jones and a second by Mrs. Walker, the Board voted unanimously to approve a Grant Agreement with the Department of Financial Services for the Florida Firefighter Assistance Grant.

**GRANT WRITING POSITION FOR THE COUNTY**

On a motion by Mr. Lamb and a second by Mr. McCray, the Board voted unanimously to table the grant writing position for the County until the next meeting, as there isn't any current information on this to provide to the Board. The Board had previously discussed this at a workshop with Brenda Flanagan.

**SIMS PROPERTY**

The Board voted at a meeting on August 26, 2019, to advertise to receive bids for chemical and mechanical site prep of the Sims Property. On a motion by Mr. Lamb and a second by Mr. Jones, the Board voted unanimously to rescind the motion that was made at that meeting for now, and to have someone look at the property for them before they go further with receiving bids.

**APPROVE THE BILLS**

On a motion by Mr. Lamb and a second by Mr. Jones, the Board voted unanimously to approve following bills:

General Fund - \$93,294.69

Emergency 911 Fund - \$1,145.45

Industrial Park Fund - \$2,758.35

**SE MCCRAY ROAD**

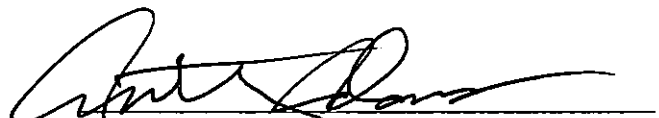
The Board discussed the SE McCray Road project with Frank Darabi. He went over cost estimates of the project that had been discussed with the Department of Transportation. No action was taken on this issue.

**SPRINGS GRANT**

Frank Darabi requested permission from the Board to set up a meeting before attempting to apply for a springs grant for the County. On a motion by Mr. Jones and a second by Mr. McCray, the Board voted unanimously to approve his request and told him to report back with information from the meeting before going forward with the application.

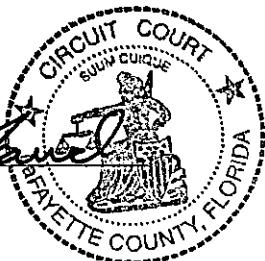
**ADJOURN**

On a motion by Mr. Jones and a second by Mr. McCray, the Board voted unanimously to adjourn.

  
Anthony Adams, Chairman

Attest:

  
Steve Land, Clerk



Approved this 14<sup>th</sup> day of October, 2019.

**AMENDED  
PUBLIC NOTICE**

The Lafayette County Commission will be holding a regular meeting on Monday, September 23, 2019 at 5:30 p.m. The meeting will be held in the County Commissioner's Meeting Room at the Lafayette County Courthouse in Mayo, Florida. Listed below is an agenda for the meeting.

By Order Of:

A handwritten signature in black ink, appearing to read 'Anthony Adams', is written over a horizontal line.

Anthony Adams, Chairman  
Lafayette County Commission

**BOARD OF COUNTY COMMISSIONERS MEETING:**

1. Open the meeting.
2. Invocation and pledge to the flag.
3. Approve the minutes.
4. Requests and comments from the community.
  - A) Forestry Annual Report.
  - B) Approve the annual contracts for the Health Department.
5. Department Heads:
  - A) Marcus Calhoun – Maintenance.
    - 1) Industrial Park Improvements.
  - B) Scott Sadler – Public Works.
    - 1) Request to purchase a Backhoe for the Road Department from the State Bid List.
  - C) Robert Hinkle – Building/Zoning.
  - D) Marty Tompkins – EMS.
  - E) Shawn Jackson – Extension Office.
6. Appoint members to the Value Adjustment Board – two Commissioners and one Citizen.
7. Approve the grant agreement with the Department of Financial Services.
8. Discuss the grant writing position.
9. Discuss the Sims Property.
10. Leenette McMillan-Fredriksson – various items.
11. Approve the bills.
12. Other Business.
  - A) Discuss SE McCray Road.
13. Future agenda items.
14. Adjourn.

All members of the public are welcome to attend. Notice is further hereby given, pursuant Florida Statute 286.0105, that any person or persons deciding to appeal any matter considered at this public hearing will need a record of the hearing and may need to ensure that a verbatim record of the proceeding is made which record includes the testimony and evidence upon which the appeal is to be based.

*Persons with disabilities requesting reasonable accommodations to participate in this proceeding should contact (386) 294-1600 or via Florida Relay Service at (800) 955-8771.*

*See [www.lafayetteclerk.com](http://www.lafayetteclerk.com) for updates and amendments to the agenda.*

# MAYO FREE PRESS

P.O. Box 370, Live Oak, FL 32064  
Phone: 386-362-1734

## Affidavit of Publication

### STATE OF FLORIDA COUNTY OF LAFAYETTE:

Before the undersigned authority personally appeared Madonna Hoover, who on oath says that he/she is Legal Secretary of the Mayo Free Press, a weekly newspaper published at Mayo in Lafayette County, Florida; that the attached copy of advertisement, being a

#### PUBLIC NOTICE

in the matter of

was published in the said newspaper on the following day(s), namely Mayo Free Press: 09/19/19.

Affiant further says that the said Mayo Free Press is a newspaper published at Mayo Free Press in said Lafayette County, Florida, and that the said newspaper has heretofore been continuously published in said Lafayette County, Florida, each week and has been entered as second class mail matter at the post office in Mayo, in said Lafayette County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

Signed: Madonna Hoover

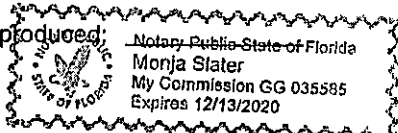
Sworn to and subscribed before me on this day:

Date: September 19, 2019

Notary Public: Monja Slater

Personally known X or produced identification     

Type of identification produced:



#### PUBLIC NOTICE

The Lafayette County Commission will be holding a regular meeting on Monday, September 23, 2019 at 5:30 p.m. The meeting will be held in the County Commissioner's Meeting Room at the Lafayette County Courthouse in Mayo, Florida. Listed below is an agenda for the meeting.

By Order Of:

Anthony Adams, Chairman  
Lafayette County Commission

#### BOARD OF COUNTY COMMISSIONERS MEETING:

1. Open the meeting.
2. Invocation and pledge to the flag.
3. Approve the minutes.
4. Requests and comments from the community.
  - A) Forestry Annual Report.
  - B) Approve the annual contracts for the Health Department.
5. Department Heads:
  - A) Marcus Calhoun – Maintenance.
  - 1) Industrial Park Improvements.
  - B) Scott Sadler – Public Works.
    - 1) Request to purchase a Backhoe for the Road Department from the State Bid List.
  - C) Robert Hinkle – Building/Zoning.
  - D) Marty Tompkins – EMS.
  - E) Shawn Jackson – Extension Office.
6. Appoint members to the Value Adjustment Board – two Commissioners and one Citizen.
7. Approve the grant agreement with the Department of Financial Services.
8. Discuss the grant writing position.
9. Discuss the Sims Property.
10. Leenette McMillan-Fredriksson – various items.
11. Approve the bills.
12. Other Business.
13. Future agenda items.
14. Adjourn.

All members of the public are welcome to attend. Notice is further hereby given, pursuant Florida Statute 286.0105, that any person or persons deciding to appeal any matter considered at this public hearing will need a record of the hearing and may need to ensure that a verbatim record of the proceeding is made which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities requesting reasonable accommodations to participate in this proceeding should contact (386) 294-1600 or via Florida Relay Service at (800) 955-8771.

See [www.lafayetteclerk.com](http://www.lafayetteclerk.com) for updates and amendments to the agenda.  
09/19/2019

**CONTRACT BETWEEN  
LAFAYETTE COUNTY BOARD OF COUNTY COMMISSIONERS  
AND  
STATE OF FLORIDA DEPARTMENT OF HEALTH  
FOR OPERATION OF THE  
LAFAYETTE COUNTY HEALTH DEPARTMENT  
CONTRACT YEAR 2019-2020**

This contract is made and entered into between the State of Florida, Department of Health ("State") and the Lafayette County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2019.

**RECITALS**

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Lafayette County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract in order to ensure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2019, through September 30, 2020, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated pursuant to the termination provisions set forth in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease.

Environmental health services shall be supported by available federal, state and local funds and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 778,864.00 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 25,000.00 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health



Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Office of Budget and Revenue Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund  
Lafayette County  
P. O. Box 1806  
Mayo, FL 32066

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy Secretary for County Health Systems. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with the Generally Accepted Accounting Principles (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i. The revenue and expenditure requirements in the Florida Accounting Information Resource (FLAIR) System;
- ii. The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii. Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv. The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Lafayette County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus/deficit funds accruing to the State and County is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for County Health Systems has approved the transfer. The Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by County government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using County procedures pursuant to paragraph 6.b.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to

take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;
- ii. A written explanation to the County of service variances reflected in the year end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i. March 1, 2020 for the report period October 1, 2019 through December 31, 2019;
- ii. June 1, 2020 for the report period October 1, 2019 through March 31, 2020;
- iii. September 1, 2020 for the report period October 1, 2019 through June 30, 2020; and
- iv. December 1, 2020 for the report period October 1, 2019 through September 30, 2020.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This contract may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2020, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this contract are as follows:

For the State:

Susie Cook  
Name  
Business Manager  
Title  
P. O. Box 1806

Mayo, Florida 32066  
Address

For the County:

Steve Land  
Name  
Clerk of Circuit Court  
Title  
Lafayette County Courthouse

Mayo, Florida 32066  
Address

(386) 294-1321

Telephone

(386) 294-1600

Telephone

If different contract managers are designated after execution of this contract, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this contract.

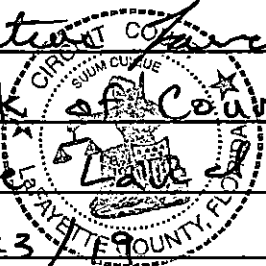
c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

In WITNESS THEREOF, the parties hereto have caused this twenty page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (six pages), Attachment III (one page), Attachment IV (two pages), and Attachment V (one page), to be executed by their undersigned officials as duly authorized effective the 1<sup>st</sup> day of October, 2019.

BOARD OF COUNTY COMMISSIONERS  
FOR LAFAYETTE COUNTY

SIGNED BY: NAME: Anthony AdamsTITLE: Chairman - BCCDATE: 9/23/19

ATTESTED TO:

SIGNED BY: NAME: Clerk of CourtTITLE: Steve LaddDATE: 9/23/19

STATE OF FLORIDA  
DEPARTMENT OF HEALTH

SIGNED BY: NAME: Scott A. Rivkees, MDTITLE: State Surgeon GeneralDATE: 10/25/19SIGNED BY: NAME: Kerry S. WaldronTITLE: CHD Director/AdministratorDATE: 9/23/19

**ATTACHMENT I**  
**LAFAYETTE COUNTY HEALTH DEPARTMENT**  
**PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING**  
**COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS**

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health  
Requirements as specified in Environmental Health Programs Manual 150-4\* and DHP 50-21\*
  8. HIV/AIDS Program  
Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.  
  
Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
  9. School Health Services  
Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
  10. Tuberculosis  
Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
  11. General Communicable Disease Control  
Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
  12. Refugee Health Program  
Programmatic and financial requirements as specified by the program office.

\*or the subsequent replacement if adopted during the contract period.



ATTACHMENT II  
LAFAYETTE COUNTY HEALTH DEPARTMENT  
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/19	31597	120466	152063
2. Drawdown for Contract Year October 1, 2019 to September 30, 2020	-31597	-85222	-116819
3. Special Capital Project use for Contract Year October 1, 2019 to September 30, 2020	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2019 to September 30, 2020	0	35244	35244

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

## ATTACHMENT II

BOOK 41 PAGE 448

## LAFAYETTE COUNTY HEALTH DEPARTMENT

## Part II. Sources of Contributions to County Health Department

October 1, 2019 to September 30, 2020

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
<b>1. GENERAL REVENUE - STATE</b>					
015040 CHD - TB COMMUNITY PROGRAM	4,947	0	4,947	0	4,947
015040 DENTAL SPECIAL INITIATIVE PROJECTS	5,977	0	5,977	0	5,977
015040 FAMILY PLANNING GENERAL REVENUE	30,564	0	30,564	0	30,564
015040 FLORIDA SPRINGS AND AQUIFER PROTECTION ACT	29,176	0	29,176	0	29,176
015040 PRIMARY CARE PROGRAM	112,960	0	112,960	0	112,960
015040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	59,110	0	59,110	0	59,110
015050 CHD GENERAL REVENUE NON-CATEGORICAL	332,410	0	332,410	0	332,410
<b>GENERAL REVENUE TOTAL</b>	<b>575,144</b>	<b>0</b>	<b>575,144</b>	<b>0</b>	<b>575,144</b>
<b>2. NON GENERAL REVENUE - STATE</b>					
	0	0	0	0	0
<b>NON GENERAL REVENUE TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>3. FEDERAL FUNDS - STATE</b>					
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	52,638	0	52,638	0	52,638
007000 CMS-MCH PURCHASED CLIENT SERVICES	11,046	0	11,046	0	11,046
007000 FAMILY PLANNING TITLE X - GRANT	5,187	0	5,187	0	5,187
007000 IMMUNIZATION ACTION PLAN	1,295	0	1,295	0	1,295
007000 MCH SPECIAL PRJCT UNPLANNED PREGNANCY	661	0	661	0	661
007000 MCH SPECIAL PROJCT DENTAL	5,514	0	5,514	0	5,514
007000 MCH BLOCK GRANT FLORIDA'S HEALTHY BABIES	400	0	400	0	400
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	76,281	0	76,281	0	76,281
015075 SUPPLEMENTAL SCHOOL HEALTH	87,407	0	87,407	0	87,407
<b>FEDERAL FUNDS TOTAL</b>	<b>240,429</b>	<b>0</b>	<b>240,429</b>	<b>0</b>	<b>240,429</b>
<b>4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE</b>					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	5,652	0	5,652	0	5,652
001092 CHD STATEWIDE ENVIRONMENTAL FEES	21,989	0	21,989	0	21,989
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	1,690	0	1,690	0	1,690
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	236	0	236	0	236
001206 SEPTIC TANK RESEARCH SURCHARGE	200	0	200	0	200
001206 SEPTIC TANK VARIANCE FEES 50%	100	0	100	0	100
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	50	0	50	0	50
001206 DRINKING WATER PROGRAM OPERATIONS	54	0	54	0	54
001206 TANNING FACILITIES	15	0	15	0	15
001206 ONSITE SEWAGE TRAINING CENTER	25	0	25	0	25
001206 MOBILE HOME & RV PARK FEES	181	0	181	0	181
<b>FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL</b>	<b>30,192</b>	<b>0</b>	<b>30,192</b>	<b>0</b>	<b>30,192</b>
<b>5. OTHER CASH CONTRIBUTIONS - STATE:</b>					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	31,597	0	31,597	0	31,597
<b>OTHER CASH CONTRIBUTION TOTAL</b>	<b>31,597</b>	<b>0</b>	<b>31,597</b>	<b>0</b>	<b>31,597</b>

## LAFAYETTE COUNTY HEALTH DEPARTMENT

## Part II. Sources of Contributions to County Health Department

October 1, 2019 to September 30, 2020

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
<b>6. MEDICAID - STATE/COUNTY:</b>					
001057 CHD CLINIC FEES	0	1,091	1,091	0	1,091
001148 CHD CLINIC FEES	0	106,536	106,536	0	106,536
MEDICAID TOTAL	0	107,627	107,627	0	107,627
<b>7. ALLOCABLE REVENUE - STATE:</b>					
	0	0	0	0	0
ALLOCABLE REVENUE TOTAL	0	0	0	0	0
<b>8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE</b>					
ADAP	0	0	0	0	0
PHARMACY DRUG PROGRAM	0	0	0	2,125	2,125
WIC PROGRAM	0	0	0	129,766	129,766
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	799	799
IMMUNIZATIONS	0	0	0	18,184	18,184
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	150,874	150,874
<b>9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT</b>					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	25,000	25,000	0	25,000
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	25,000	25,000	0	25,000
<b>10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY</b>					
001077 CHD CLINIC FEES	0	5,516	5,516	0	5,516
001094 CHD LOCAL ENVIRONMENTAL FEES	0	5,714	5,714	0	5,714
001110 VITAL STATISTICS CERTIFIED RECORDS	0	3,507	3,507	0	3,507
FEES AUTHORIZED BY COUNTY TOTAL	0	14,737	14,737	0	14,737
<b>11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY</b>					
001029 CHD CLINIC FEES	0	713	713	0	713
001090 CHD CLINIC FEES	0	3,007	3,007	0	3,007
005000 CHD LOCAL REVENUE & EXPENDITURES	0	450	450	0	450
008050 SCHOOL HEALTH CLINICS FUNDED BY SCHOOL BOARD	0	2,300	2,300	0	2,300
010500 INFANT CAR SEAT PROGRAM	0	65	65	0	65
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	85,222	85,222	0	85,222
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	91,757	91,757	0	91,757
<b>12. ALLOCABLE REVENUE - COUNTY</b>					
	0	0	0	0	0
COUNTY ALLOCABLE REVENUE TOTAL	0	0	0	0	0
<b>13. BUILDINGS - COUNTY</b>					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	3,178	3,178
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	0	0

## ATTACHMENT II

BOOK 41 PAGE 450

## LAFAYETTE COUNTY HEALTH DEPARTMENT

## Part II, Sources of Contributions to County Health Department

October 1, 2019 to September 30, 2020

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
<b>BUILDINGS TOTAL</b>	0	0	0	3,178	3,178
<b>14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY</b>					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
<b>OTHER COUNTY CONTRIBUTIONS TOTAL</b>	0	0	0	0	0
<b>GRAND TOTAL CHD PROGRAM</b>	877,362	239,121	1,116,483	154,052	1,270,535

## LAFAYETTE COUNTY HEALTH DEPARTMENT

## Part III: Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2019 to September 30, 2020

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd	3rd	4th			
				(Whole dollars only)						
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	0.32	277	297	7,370	8,596	8,596	7,369	1,866	30,065	31,931
SEXUALLY TRANS. DIS. (102)	0.20	49	81	3,906	4,556	4,556	3,907	0	16,925	16,925
HIV/AIDS PREVENTION (03A1)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	0.00	0	0	0	0	0	0	0	0	0
ADAP (03A4)	0.00	0	0	8	9	9	9	35	0	35
TUBERCULOSIS (104)	0.12	12	12	2,326	2,712	2,712	2,326	10,041	35	10,076
COMM. DIS. SURV. (106)	0.18	0	0	3,706	4,323	4,323	3,705	16,057	0	16,057
HEPATITIS (109)	0.00	0	0	71	83	83	72	309	0	309
PREPAREDNESS AND RESPONSE (116)	1.14	0	0	21,555	25,141	25,141	21,556	93,393	0	93,393
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	0.36	326	350	6,029	7,032	7,032	6,028	0	26,121	26,121
COMMUNICABLE DISEASE SUBTOTAL	2.32	664	740	44,971	52,452	52,452	44,972	121,701	73,146	194,847
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	0.56	0	0	13,685	15,962	15,962	13,684	59,288	5	59,293
WIC (21W1)	0.00	0	0	0	0	0	0	0	0	0
TOBACCO USE INTERVENTION (212)	0.00	0	0	0	0	0	0	0	0	0
WIC BREASTFEEDING PEER COUNSELING (21W2)	0.00	0	0	0	0	0	0	0	0	0
FAMILY PLANNING (223)	1.33	166	298	26,614	31,042	31,042	26,614	96,465	18,847	115,312
IMPROVED PREGNANCY OUTCOME (225)	0.00	0	0	0	0	0	0	0	0	0
HEALTHY START PRENATAL (227)	0.26	0	0	4,209	4,909	4,909	4,208	0	18,235	18,235
COMPREHENSIVE CHILD HEALTH (229)	0.01	0	0	312	364	364	312	0	1,352	1,352
HEALTHY START CHILD (231)	0.24	30	264	4,090	4,771	4,771	4,091	0	17,723	17,723
SCHOOL HEALTH (234)	4.55	0	32,160	72,276	84,302	84,302	72,276	310,856	2,300	313,156
COMPREHENSIVE ADULT HEALTH (237)	0.65	105	225	11,892	13,871	13,871	11,891	46,166	5,359	51,525
COMMUNITY HEALTH DEVELOPMENT (238)	0.11	0	0	3,601	4,200	4,200	3,601	15,602	0	15,602
DENTAL HEALTH (240)	2.16	245	637	51,445	60,004	60,004	51,444	126,457	96,440	222,897
PRIMARY CARE SUBTOTAL	9.87	546	33,584	188,124	219,425	219,425	188,121	654,834	160,261	815,095
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.00	0	0	57	67	67	58	249	0	249
PUBLIC WATER SYSTEM (358)	0.00	0	0	0	0	0	0	0	0	0
PRIVATE WATER SYSTEM (359)	0.00	0	0	0	0	0	0	0	0	0
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	0.98	558	3,174	23,572	27,494	27,494	23,573	96,419	5,714	102,133
Group Total	0.98	558	3,174	23,629	27,561	27,561	23,631	96,668	5,714	102,382
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.00	0	0	0	0	0	0	0	0	0
FOOD HYGIENE (348)	0.01	0	0	100	116	116	100	432	0	432

## LAFAYETTE COUNTY HEALTH DEPARTMENT

## Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2019 to September 30, 2020

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd	3rd	4th			
				(Whole dollars only)						
BODY PIERCING FACILITIES SERVICES (349)	0.00	0	0	0	0	0	0	0	0	0
GROUP CARE FACILITY (351)	0.00	0	0	0	0	0	0	0	0	0
MIGRANT LABOR CAMP (352)	0.01	0	0	85	99	99	86	369	0	369
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.00	0	0	15	17	17	14	63	0	63
POOLS/BATHING PLACES (360)	0.01	0	0	78	91	91	78	338	0	338
BIOMEDICAL WASTE SERVICES (364)	0.00	0	0	0	0	0	0	0	0	0
TANNING FACILITY SERVICES (369)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.03	0	0	278	323	323	278	1,202	0	1,202
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	0	0	0	0	0	0	0
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	0	0	0	0	0	0	0
INJURY PREVENTION (346)	0.00	0	0	0	0	0	0	0	0	0
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.00	0	0	57	67	67	58	249	0	249
RABIES SURVEILLANCE (366)	0.00	0	0	24	28	28	23	103	0	103
ARBOVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	81	95	95	81	352	0	352
ENVIRONMENTAL HEALTH SUBTOTAL	1.01	558	3,174	23,988	27,979	27,979	23,990	98,222	5,714	103,936
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	592	690	690	593	2,565	0	2,565
MEDICAID BUYBACK (611)	0.00	0	0	9	11	11	9	40	0	40
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	601	701	701	602	2,605	0	2,605
TOTAL CONTRACT	13.20	1,768	37,498	257,684	300,557	300,557	257,685	877,362	239,121	1,116,483

ATTACHMENT III  
LAFAYETTE COUNTY HEALTH DEPARTMENT  
CIVIL RIGHTS CERTIFICATE

**BOOK 41 PAGE 453**

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

### Facilities Utilized by the County Health Department

**BOOK 41 PAGE 454**



*Facility - a fixed site managed by DOH/CHD personnel for the purpose of providing or supporting public health services. Includes county-owned, state-owned, and leased facilities. Includes DOH/CHD warehouse and administrative sites. Includes facilities managed by DOH/CHD that may be shared with other organizations. Does not include schools, jails or other facilities where DOH/CHD staff are out-posted or sites where services are provided on an episodic basis.*

ATTACHMENT V  
LAFAYETTE COUNTY HEALTH DEPARTMENT  
SPECIAL PROJECTS SAVINGS PLAN

**BOOK 41 PAGE 456**

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2018-2019*	\$ 0	\$ 0	\$ 0
2019-2020**	\$ 0	\$ 0	\$ 0
2020-2021***	\$ 0	\$ 0	\$ 0
2021-2022***	\$ 0	\$ 0	\$ 0
PROJECT TOTAL	\$ 0	\$ 0	\$ 0

**SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN**

PROJECT NUMBER: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

LOCATION/ADDRESS: \_\_\_\_\_

PROJECT TYPE:           NEW BUILDING           \_\_\_\_\_ ROOFING           \_\_\_\_\_

                                  RENOVATION           \_\_\_\_\_ PLANNING STUDY           \_\_\_\_\_

                                  NEW ADDITION           \_\_\_\_\_ OTHER           \_\_\_\_\_

SQUARE FOOTAGE: \_\_\_\_\_ 0

PROJECT SUMMARY:           *Describe scope of work in reasonable detail.*

START DATE (Initial expenditure of funds) : \_\_\_\_\_

COMPLETION DATE: \_\_\_\_\_

DESIGN FEES:           \$ \_\_\_\_\_ 0

CONSTRUCTION COSTS:           \$ \_\_\_\_\_ 0

FURNITURE/EQUIPMENT:           \$ \_\_\_\_\_ 0

TOTAL PROJECT COST:           \$ \_\_\_\_\_ 0

COST PER SQ FOOT:           \$ \_\_\_\_\_ 0

**Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.**

\* Cash balance as of 9/30/19

\*\* Cash to be transferred to FCO account.

\*\*\* Cash anticipated for future contract years.



Ring Power Corporation  
 500 World Commerce Parkway  
 St. Augustine, FL 32092

**QUOTE PER THE FLORIDA SHERIFF'S ASSOCIATION CONTRACT**

Quote Prepared For:  
**Lafayette County**

8/26/2019

**(1) NEW CATERPILLAR 415F2 BACKHOE LOADER**

**CONTRACT DETAILS**

Florida Sheriff's Association
Bid # FSA18-VEH16.0
Specification # 28, 4x4 Loader Backhoe with Canopy and Options
Effective Dates: October 1, 2018 Through September 30, 2019

**BASE MACHINE**

BASE	Caterpillar 416F Per Sheriff's Contract Specifications	\$69,703
450-8446	Downgrade to 415F, Base Machine Only	<u>(\$16,307)</u>
<b>TOTAL OF BASE MACHINE</b>		<b>\$53,396</b>

**SPECIFIED OPTIONS**

450-8727	STICK, EXTENDABLE, 14FT, MECH	\$3,083
337-9696	COUNTERWEIGHT, 1015 LBS	\$1,153
9R-6007	STABILIZER PADS, FLIP-OVER	\$219
454-6610	FAN, STANDARD CAB/ CANOPY	\$150
353-1389	GUARD, STABILIZER	<u>\$547</u>
<b>TOTAL OF SPECIFIED OPTIONS</b>		<b>\$5,152</b>

**NON-SPECIFIED OPTIONS**

450-8603	PT, 4WD, STD SHIFT, MECH	\$9,410
450-8762	ENGINE, 55KW, C3.4B DITA, T4F	\$3,840
450-8515	HYDRAULICS, MP, 6FCN/8BNK	\$2,635
398-2496	CONTROLS, BACKHOE PATTERN	NC
447-0049	PRODUCT LINK, CELLULAR, PL641I	NC
450-8678	CANOPY, BASE	NC
433-4804	SEAT, VINYL	NC
491-6734	WORKLIGHTS (8) HALOGEN LAMPS	NC
206-1747	BELT, SEAT, 2" SUSPENSION	NC

379-2161	TIRES, 12.5 80/19.5L-24, GY	\$1,600
325-5100	BUCKET, LOADER (NONE)	NC
219-3387	BUCKET-HD, 24", 6.2 CFT	\$1,683
430-9944	INSTRUCTIONS, ANSI	NC
421-8926	SERIALIZED TECHNICAL MEDIA KIT	NC
433-0154	BEACON, MAGNETIC MOUNT, STROBE	\$335
423-7607	PLATE GROUP - BOOM WEAR	\$212
382-2499	MIRRORS, EXTERNAL, BOTH SIDES	<u>\$710</u>
	SUB TOTAL	\$20,425
	LESS 25% SHERIFF'S CONTRACT DISCOUNT	<u>(\$5,106)</u>
	<b>TOTAL OF NON-SPECIFIED OPTIONS</b>	<b>\$15,319</b>

**CAT WORK TOOLS**

417-6878	QUICK COUPLER, IT	\$6,767
519-9196	KIT, COUPLER HYDRAULIC SUPPLY	\$1,626
418-9078	LINES, CONNECTOR	\$381
251-1798	BUCKET-GP, 1.31 CYD, W/BOCE,IT	<u>\$3,938</u>
	SUBTOTAL	\$12,712
	LESS 16% SHERIFF'S CONTRACT DISCOUNT	<u>(\$2,034)</u>
	<b>TOTAL OF CAT WORK TOOLS</b>	<b>\$10,678</b>

**NON CONTRACT OPTIONS**

	FRONT WINDSHIELD	\$955
	ROCKLAND DUAL TOP CLAMP RAKE	<u>\$9,430</u>
	<b>TOTAL OF NON CONTRACT OPTIONS</b>	<b>\$10,385</b>

**WARRANTY**

	12 MONTH / UNLIMITED HOURS PREMIER	INCL
	<b>60 MONTH / 2500 HOUR PREMIER</b>	<b>\$2,725</b>
	SUBTOAL	\$97,655
	LESS ONE TIME ADDITIONAL DISCOUNT	<u>(\$1,071)</u>
	<b>TOTAL TRANSACTION PRICE</b>	<b>\$96,584</b>

Best regards,

Todd Sandlin  
Sales Representative



**JIMMY PATRONIS**  
CHIEF FINANCIAL OFFICER  
STATE FIRE MARSHAL  
STATE OF FLORIDA

September 4, 2019

**RETURN RECEIPT MAIL**

Lafayette County Volunteer Fire Department  
PO Box 297  
Mayo, FL 32066

Re: Florida Firefighter Assistance Grant Program

Dear Chief Lawson:

On behalf of the Division of State Fire Marshal, we are pleased to inform you that your grant application submitted under the Fiscal Year 2019/20 Florida Firefighter Assistance Grant Program has been approved. The Bureau of Fire Standards and Training carries out the responsibilities of administering your grant. The approved project is to purchase five (5) sets of Personal Protective Equipment not to exceed a cost of \$11,971.25 and to purchase five (5) Self-contained Breathing Apparatus not to exceed a cost of \$36,100.00 for a total cost of the project not to exceed \$48,071.25. There would be no cost to you, unless you exceed the maximum amount of the award.

In order for your department to participate in this grant award, you are required to accept the grant award within 30 calendar days of receipt. Please send your acceptance/denial email to [firefightergrant@myfloridacfo.com](mailto:firefightergrant@myfloridacfo.com). Additionally, the department/fire service provider is required to approve and execute the Agreement and submit a copy of the entire contract document by email to [firefightergrant@myfloridacfo.com](mailto:firefightergrant@myfloridacfo.com) and mail two (2) copies of the entire contract document of the original to:

Division of State Fire Marshal  
Attn: Jason Fryar, Atrium Bldg.  
200 E. Gaines St.  
Tallahassee, FL 32399

If you have any questions, concerns, or need assistance with regards to this process, please call Charles Frank at 352-369-2830.

Charles Frank

Cc: Michael Tucker, Chief

Att: Grant Agreement

CHARLES FRANK • STATE VOLUNTEER FIRE COORDINATOR  
STATE FIRE MARSHAL • BUREAU OF FIRE STANDARDS AND TRAINING  
11655 NW GAINESVILLE ROAD • OCALA, FLORIDA 34482-1486 • TEL. 352-369-2830 • FAX 352-732-1374  
EMAIL • [CHARLES.FRANK@MYFLORIDACFO.COM](mailto:CHARLES.FRANK@MYFLORIDACFO.COM)  
AFFIRMATIVE ACTION • EQUAL OPPORTUNITY EMPLOYER

7/

**GRANT AGREEMENT  
BETWEEN  
DEPARTMENT OF FINANCIAL SERVICES  
AND  
LAFAYETTE COUNTY BOARD OF COUNTY COMMISSIONERS**

**THIS GRANT AGREEMENT** (Agreement) is made and entered into by and between the Department of Financial Services (Department), an agency of the state of Florida (State), and Lafayette County Board of County Commissioners (Grantee), and is effective as of the date last signed. The Department and the Grantee are sometimes referred to herein individually as a "Party" or collectively as the "Parties."

THIS AGREEMENT IS ENTERED INTO BASED ON THE FOLLOWING REPRESENTATIONS:

WHEREAS, the Florida Legislature created the Firefighter Assistance Grant Program within the Division of State Fire Marshal (Division) to improve the emergency response capability of volunteer fire departments and combination fire departments by providing financial assistance to improve firefighter safety and enable such fire departments to provide firefighting, emergency medical, and rescue services to their communities;

WHEREAS, the Division is to administer the program and annually award grants to volunteer fire departments and combination fire departments using the annual Florida Fire Service Needs Assessment Survey;

WHEREAS, the purpose of the grants is to provide funding to such fire departments to use to provide volunteer firefighter training and procure necessary firefighter personal protective equipment, self-contained breathing apparatus equipment, and fire engine pumper apparatus equipment;

WHEREAS, the Florida Legislature has appropriated funds for the 2019-2020 fiscal year to the Department to implement section 633.135, F.S., for the specific purposes stated therein, and the Department has the authority to grant these funds to the Grantee upon the terms and conditions set forth herein and in Rule 69A-37.502, Florida Administrative Code (F.A.C.); and

WHEREAS, the Grantee represents that it is fully qualified and eligible to receive these grant funds and will use them for the purposes identified herein.

NOW, THEREFORE, the Department and the Grantee do mutually agree as follows:

**1. Performance Requirements:**

The Grantee shall perform the tasks specified herein in accordance with the terms and conditions of this Agreement, including its attachments and exhibits, which are incorporated by reference herein. The performance requirements are more specifically described in Attachment 2, Statement of Work (SOW). The definitions of terms and acronyms in the SOW will apply herein, unless otherwise defined in this Agreement.

**2. Incorporation of Laws, Rules, Regulations, and Policies:**

The Parties shall comply with applicable state and federal laws, rules, and regulations, including, but not limited to, those identified in this Agreement.

**3. Agreement Duration:**

The term of this Agreement is identified in the SOW. The Department shall not be obligated to pay for costs incurred by the Grantee related to this Agreement prior to this Agreement's effective date or after its ending date. The term of this Agreement may not be extended or renewed.

#### 4. Agreement Payment and Funding Considerations:

- 4.1. **Funding:** This Agreement is a cost-reimbursement agreement, not to exceed the amount of funds stated in Attachment 1, Specific Grant Awards. Such funds shall be paid by the Department in consideration for the Grantee's performance of the requirements as set forth by the terms and conditions of this Agreement. Pursuant to section 287.0582, F.S., for any agreement binding the State or the Department for a period in excess of one State fiscal year, the State's and the Department's performance and obligation to pay under that agreement are contingent upon an annual appropriation by the Legislature.
- 4.2. **Payment Process:** Subject to the terms and conditions established by this Agreement, the pricing method per deliverable established in the SOW, and the billing procedures established by the Department, the Department agrees to pay the Grantee in accordance with section 215.422, F.S., for its performance under this Agreement, as described in the SOW. The applicable interest rate can be obtained at:  
<http://www.myfloridacfo.com/Division/AA/Vendors/default.htm>.
- 4.3. **Grantee Rights:** A Vendor Ombudsman has been established within the Department. The duties of the Vendor Ombudsman include acting as an advocate for grantees who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be reached at (850) 413-5516.
- 4.4. **Taxes:** The Department is exempted from the payment of State sales and use tax and from Federal Excise Tax. Unless otherwise specifically stated herein, the Grantee shall not be exempt from the payment of State sales and use tax and Federal Excise Tax to the appropriate governmental agencies, nor shall the Grantee be exempted from paying its suppliers for any taxes on materials used to fulfill its contractual obligations under this Agreement. The Grantee shall not use the Department's exemption number in securing such materials. The Grantee shall be responsible and liable for the payment of all its FICA/Social Security and other taxes resulting from this Agreement. The Grantee shall provide the Department its taxpayer identification number upon request.
- 4.5. **Invoicing and Acceptance:** All charges for performance under this Agreement or for reimbursement of expenses authorized by the Department shall be submitted to the Department in sufficient detail for a proper pre-audit and post-audit to be performed. The Grantee must submit invoices in accordance with the time requirements specified in the SOW. The Department will pay the Grantee for the performance required by the Agreement and any authorized expenses only upon the timely and satisfactory completion of the applicable performance and compliance requirements of the SOW. Payment for the deliverables is conditioned upon written acceptance by the Department's designated contract manager (Contract Manager) identified in Section 34, below. If the Department determines that circumstances warrant, the Department may accept partial performance and make partial payments for partial performance.

#### 5. Requirements of the Reference Guide for State Expenditures:

The Grantee shall comply with the requirements of the Reference Guide for State Expenditures and submit invoices for performance or expenses in accordance with its requirements. This reference guide can be obtained at: [http://www.myfloridacfo.com/aadir/reference\\_guide/](http://www.myfloridacfo.com/aadir/reference_guide/).

#### 6. Governing Laws of the State:

- 6.1. **Governing Law:** The Grantee agrees that this Agreement is executed and entered into in the State, and shall be construed, performed, and enforced in all respects in accordance with the laws, rules, and regulations of the State. Each Party shall perform its obligations herein in accordance with the terms and conditions of this Agreement. Without limiting the provisions of Section 28, Dispute Resolution, the exclusive venue of any legal or equitable action that arises out of or relates to this Agreement shall be the appropriate State court in Leon County,

Florida; in any such action, the Parties waive any right to jury trial. Except as otherwise provided by law, each Party agrees to be responsible for its own attorney fees incurred in connection with disputes arising under the terms of this Agreement.

- 6.2. **Lobbying and Integrity:** The Department shall ensure compliance with section 11.062, F.S., and section 216.347, F.S. The Grantee shall not, in connection with this or any other agreement with the State, directly or indirectly: (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any State officer or State employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty; or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any State officer or State employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind. Upon request of the Department's Inspector General, or other authorized State official, the Grantee shall provide any type of information the Inspector General deems relevant to the Grantee's integrity or responsibility. Such information may include, but shall not be limited to, the Grantee's business or financial records, documents, or files of any type or form that refer to or relate to this Agreement. The Grantee shall retain such records in accordance with the record retention requirements of Part V of Attachment 3, Audit Requirements for Awards of State and Federal Financial Assistance. Only the provisions applicable to State funding in Attachment 3, Audit Requirements for Awards of State and Federal Financial Assistance, are applicable to this grant.
- 6.3. **Advertising:** Subject to chapter 119, F.S., the Grantee shall not publicly disseminate any information concerning this Agreement without prior written approval from the Department, including, but not limited to, mentioning this Agreement in a press release or other promotional material, identifying the Department or the State as a reference, or otherwise linking the Grantee's name and either a description of this Agreement or the name of the Department or the State in any material published, either in print or electronically, to any entity that is not a Party to this Agreement, except potential or actual authorized distributors, dealers, resellers, or service representatives.
- 6.4. **Sponsorship:** As required by section 286.25, F.S., if the Grantee is a nongovernmental organization which sponsors a program that is financed wholly or in part by State funds, including any funds obtained through this Agreement, it shall, in publicizing, advertising, or describing the sponsorship of the program, state: "Sponsored by (Grantee's name) and the State of Florida, Department of Financial Services." If the sponsorship reference is in written material, the words "State of Florida, Department of Financial Services" shall appear in the same size letters or type as the name of the Grantee.

## 7. Mandatory Disclosure Requirements:

- 7.1. **Conflict of Interest:** This Agreement is subject to chapter 112, F.S. The Grantee shall disclose the name of any officer, director, employee, or other agent who is also an employee of the State. The Grantee shall also disclose the name of any State employee who owns, directly or indirectly, more than a five percent (5%) interest in the Grantee or its affiliates.
- 7.2. **Convicted or Discriminatory Vendors:** The Grantee shall disclose to the Department if the Grantee is on the convicted vendor list pursuant to section 287.133(2)(a), F.S., or if it or any of its affiliates, as defined by section 287.134(1)(a), F.S., appear on the discriminatory vendor list. An entity or affiliate who has been placed on the public entity crimes list or the discriminatory vendor list may not submit a proposal on a contract to provide any goods or services to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity pursuant to limitations under chapter 287, F.S.



**7.3. Employment Eligibility Verification:**

**7.3.1.** The Grantee is responsible for payment of costs for, and retention of records relating to, employment eligibility verification. These records are exempt from chapter 119, F.S. Verification requires the following:

- a) In cooperation with the Governor's Executive Order 11-116, the Grantee must participate in the federal E-Verify Program for Employment Eligibility Verification under the terms provided in the "Memorandum of Understanding" with the federal Department of Homeland Security governing the program if any new employees are hired to perform work under this Agreement during the term of this Agreement. The Grantee agrees to provide to the Department, within thirty (30) calendar days of hiring new employees to work on this Agreement, documentation of such enrollment in the form of a copy of the E-Verify "Edit Company Profile" screen, which contains proof of enrollment in the E-Verify Program. Information on "E-Verify" is available at the following website: <http://www.e-verify.gov/>; and,
- b) The Grantee further agrees that it will require each subgrantee and each contractor that performs work under this Agreement to enroll and participate in the E-Verify Program if the subgrantee or contractor hires new employees during the term of this Agreement. The Grantee shall include this provision in any subcontract and obtain from the subgrantee(s) or contractor(s) a copy of the "Edit Company Profile" screen indicating enrollment in the E-Verify Program and make such record(s) available to the Department upon request.

**7.3.2.** Compliance with the terms of this Employment Eligibility Verification provision is an express condition of this Agreement and the Department may treat a failure to comply as a material breach of this Agreement.

**7.3.3.** In the event legislation authorizes an alternative option as proof of legal status, the Grantee may use the process authorized by such legislation upon its passage.

**7.4. Public Records:** Grantee shall comply with the applicable requirements of Addendum A, Public Records Requirements, which is incorporated by reference herein. All references to "Contractor" within Addendum A shall refer to "Grantee." All references to "Contract" within Addendum A shall refer to "Agreement."

**8. Funding Requirements of Section 215.971(1), F.S.:**

**8.1.** The Grantee shall perform all tasks contained in the SOW.

**8.2.** Receipt by the Grantee of the Department's written acceptance of the units of deliverables specified herein is a condition precedent to payment under this Agreement and is contingent upon the Grantee's compliance with the specified performance measure (i.e., each deliverable must satisfy at least the minimum acceptable level of service specified in the SOW and the Department shall apply the applicable criteria stated in the SOW to determine satisfactory completion of each deliverable).

**8.3.** If the Grantee fails to meet the minimum level of service specified in the SOW, the Department shall apply the financial consequences for such failure as specified herein.

**8.4.** The Grantee may only expend funding under this Agreement for allowable costs resulting from obligations incurred during the term of this Agreement.

**8.5.** The Grantee shall refund to the Department any balance of unobligated funds that was advanced or paid to the Grantee.

**8.6.** The Grantee shall refund to the Department all funds paid in excess of the amount to which the Grantee is entitled under the terms and conditions of this Agreement.

**9. Advances.** Advances are not authorized under this Agreement.

**10. Final Invoices:** The Grantee shall submit its final invoice to the Department no later than thirty (30) calendar days after the Agreement ends or, in the case of termination, when this Agreement is terminated. If the Grantee fails to do so, the Department may, at its sole discretion, refuse to honor any request submitted by the Grantee after this time period and may consider the Grantee to have forfeited any and all rights to payment under this Agreement.

**11. Return or Recoupment of Funds:**

- 11.1. In the event that the Grantee or its independent auditor, if applicable, discovers that an overpayment has been made, the Grantee shall repay said overpayment within forty (40) calendar days of notification of discovery without prior notification from the Department. In the event that the Department first discovers an overpayment has been made, the Department will notify the Grantee in writing. Should repayment not be made in a timely manner, the Department shall be entitled to charge interest at the lawful rate of interest on the outstanding balance beginning forty (40) calendar days after the date of notification or discovery. Refunds should be sent to the Department's Contract Manager and made payable to the "Department of Financial Services."
- 11.2. Notwithstanding the damages limitations of Section 29, if the Grantee's non-compliance with any provision of this Agreement results in additional costs or monetary loss to the Department or the State, the Department may recoup the costs or losses from monies owed to the Grantee under this Agreement or any other Agreement between the Grantee and any State entity. In the event that the discovery of additional costs or losses arises when no monies are available under this Agreement or any other Agreement between the Grantee and any State entity, the Grantee shall repay such costs or losses to the Department within thirty (30) calendar days of the date of discovery or notification, unless the Department agrees, in writing, to an alternative timeframe.

**12. Audits and Records:**

- 12.1. Representatives of the Department, the Chief Financial Officer of the State, the Auditor General of the State, the Florida Office of Program Policy Analysis and Government Accountability, or representatives of the federal government or the duly authorized representatives of any of the above shall, during normal business hours and with advanced notice, have access to any of the Grantee's books, documents, papers, and records, including electronic storage media, as they may relate to this Agreement, for the purposes of conducting audits or examinations or making excerpts or transcriptions.
- 12.2. The Grantee shall maintain books, records, and documents in accordance with the generally accepted accounting principles to sufficiently and properly reflect all expenditures of funds provided by the Department under this Agreement.
- 12.3. The Grantee shall comply with all applicable requirements of section 215.97, F.S., and Attachment 3, Audit Requirements for Awards of State and Federal Financial Assistance; and, if the Grantee is required to undergo an audit, the Grantee shall disclose all related party transactions to the auditor.
- 12.4. The Grantee shall retain all the Grantee records, financial records, supporting documents, statistical records, and any other documents, including electronic storage media, pertinent to this Agreement in accordance with the record retention requirements of Part V of Attachment 3, Audit Requirements for Awards of State and Federal Financial Assistance. The Grantee shall cooperate with the Department to facilitate the duplication and transfer of such records or documents upon the Department's request.
- 12.5. The Grantee shall include the aforementioned audit and record keeping requirements in all approved subgrantee agreements and assignments.
- 12.6. The Grantee agrees to reimburse the State for the reasonable costs of investigation incurred by the Department's Inspector General or other authorized state official for investigations of the Grantee's compliance with the terms of this Agreement or any other agreement between the Grantee and the State which results in the suspension or debarment of the Grantee. Such costs

shall include, but shall not be limited to: salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Grantee shall not be responsible for any costs of investigations that do not result in the Grantee's suspension or debarment.

- 12.7. The Grantee understands its duty, pursuant to section 20.055(5), F.S., to cooperate with the Department's Inspector General in any investigation, audit, inspection, review, or hearing. The Grantee shall comply with this duty and ensure that its subcontracts issued under this Agreement, if any, impose this requirement, in writing, on its subcontractors.

### **13. Duty of Continuing Disclosure of Legal Proceedings: N/A**

### **14. Assignments, Subgrants, and Contracts:**

- 14.1. Unless otherwise specified in the SOW, or through prior written approval of the Department, the Grantee may not: 1) subgrant any of the funds provided to the Grantee by the Department under this Agreement; 2) contract its duties or responsibilities under this Agreement out to a third party; or 3) assign any of the Grantee's rights or responsibilities hereunder, unless specifically permitted by law to do so.. Any such subgrant, contract, or assignment occurring without the prior written consent of the Department, shall be null and void. In the event the Department approves transfer of the Grantee's obligations, the Grantee remains responsible for all work performed and all expenses incurred in connection with the Agreement. In addition, this Agreement shall bind the successors, assigns, and legal representatives of the Grantee, and of any legal entity that succeeds the Grantee, to the Grantee's obligations to the Department.
- 14.2. The Grantee agrees to be responsible for all work performed and all expenses incurred in fulfilling the obligations of this Agreement. If the Department permits the Grantee to contract all or part of the work contemplated under this Agreement, including entering into contracts with vendors for services, it is understood by the Grantee that all such contract arrangements shall be evidenced by a written document containing all provisions necessary to ensure the contractor's compliance with applicable state and federal laws. The Grantee further agrees that the Department shall not be liable to the contractor for any expenses or liabilities incurred under the contract and that the Grantee shall be solely liable to the contractor for all expenses and liabilities incurred under the contract. The Grantee, at its expense, will defend the Department against such claims.
- 14.3. The Grantee agrees that the State shall at all times be entitled to assign or transfer the Department's rights, duties, or obligations under this Agreement to another governmental agency in the State, upon giving prior written notice to the Grantee.
- 14.4. The Grantee agrees to make payments to its subgrantees and contractors, if any, within seven (7) business days after receipt of full or partial payments from the Department in accordance with section 287.0585, F.S., unless otherwise stated in the agreement(s) between the Grantee and the contractor(s). Unless the Grantee and the subgrantee(s) or contractor(s) contract for an alternate payment schedule, the Grantee's failure to pay its subgrantees or contractors, if any, within seven (7) business days will result in a statutory penalty charged against the Grantee and paid to the subgrantee or contractor in the amount of one-half of one (1) percent of the amount due per day from the expiration of the period allowed herein for payment. Such statutory penalty shall be in addition to actual payments owed and shall not exceed fifteen (15) percent of the outstanding balance due.

15. **MyFloridaMarketPlace:** If applicable, the Grantee agrees that it is in compliance with the rules for e-procurement as directed by Rule 60A-1.033, F.A.C., and that it will maintain eligibility for this Agreement through the MyFloridaMarketplace.com system. Disbursements of State financial assistance to a grantee are exempt from the Transaction Fee pursuant to Rule 60A-1.031(3)(i), F.A.C.,

and section 14 of PUR 1000. Payments will be made according to the SOW and not through the MyFloridaMarketplace.com system.

**16. Nonexpendable Property:**

- 16.1. For the requirements of this Section of this Agreement, "nonexpendable property" is the same as "property" as defined in section 273.02, F.S., (equipment, fixtures, and other tangible personal property of a non-consumable and nonexpendable nature, with a value or cost of \$1,000 or more, and a normal expected life of one year or more; hardback-covered bound books that are circulated to students or the general public, with a value or cost of \$25 or more; and hardback-covered bound books, with a value or cost of \$250 or more).
- 16.2. The Grantee shall have ownership of all PPE, SCBA, or pumper fire apparatus purchased under this Agreement. All nonexpendable property purchased under this Agreement shall be listed on the property records of the Grantee. The records shall include, at a minimum, the following information for each item: property tag identification number; description of the item; physical location; name, make or manufacturer; year and/or model; manufacturer's serial number(s); date of acquisition; and the current condition.
- 16.3. PPE and SCBA property shall not be relocated, distributed, gifted, or loaned to any other fire service provider, agency, or individual. At no time shall the Grantee dispose of nonexpendable property purchased under this Agreement without the written permission of, and in accordance with instructions from, the Department. "Dispose of" or "disposition of" as used in this Section, shall include, but is not limited to, the Grantee no longer using the nonexpendable property for the uses authorized herein or the sale, exchange, transfer, trade-in, loan, or discarding of any such nonexpendable property.
- 16.4. The Grantee is responsible for any loss, damage, or theft of, and any loss, damage or injury caused by the use of, nonexpendable property purchased with State funds and held in its possession for use in accordance with this Agreement. The Grantee shall immediately notify the Department, in writing, upon discovery of any property loss with the date and reason(s) for the loss.
- 16.5. The Grantee is responsible for the implementation of adequate maintenance procedures to keep the nonexpendable property in good operating condition.
- 16.6. PPE shall only be assigned to firefighters that are on the roster of the Grantee and recorded in the Division's online electronic database. SCBA property may be shared to facilitate all-hazard responses with other fire service providers during emergency responses.
- 16.7. The pumper fire apparatus shall not be relocated, distributed, gifted, or loaned to any other fire service provider, agency, or individual. The pumper fire apparatus shall not be modified by any means without the prior written approval of the Department. If the Grantee has received a grant to replace an unsafe fire apparatus, the Grantee is required to permanently remove the replaced vehicle from its vehicle inventory until deemed to be safe for operation by a certified Emergency Vehicle Technician. The Grantee shall not gift, sell, or transfer the unsafe fire apparatus to any other fire service provider.

**17. Disposition of Property:**

The Grantee shall provide advance written notification to the Department, if during the five (5) year period following the termination of this Agreement or the depreciable life of the nonexpendable property (determined by the depreciation schedule in use by the Grantee) purchased under this Agreement, whichever period is shorter, the Grantee proposes to dispose of or take any other action that will impact its ownership of the nonexpendable property or modify the use of the nonexpendable property from the purposes authorized herein. If any of these situations arises, the Department shall have the right, in its sole discretion, to demand that the Grantee reimburse the Department the fair market value of the impacted nonexpendable property.

**18. Additional Requirements Applicable to the Purchase of, or Improvements to, Real Property:**

Pursuant to section 287.05805, F.S., if funding provided under this Agreement is used for the purchase of, or improvements to, real property, such funds are contingent upon the Grantee granting to the Department a security interest in the property in the amount of the funding provided by this Agreement for the purchase of, or improvements to, the real property for five (5) years from the date of purchase, the completion of the improvements, or as further required by law.

**19. Data Security and Information Resource Acquisition: N/A****20. Insurance:**

- 20.1.** The Grantee shall, at its sole expense, maintain insurance coverage of such types and with such terms and limits as may be reasonably associated with this Agreement. Adequate insurance coverage is a material obligation of the Grantee, and failure to maintain such coverage may void this Agreement. The limits of coverage under each policy maintained by the Grantee shall not be interpreted as limiting the Grantee's liability and obligations under this Agreement. All insurance policies shall be through insurers that are licensed and authorized to write policies in Florida. In addition, the Grantee shall maintain insurance as required in Section B.9. of the SOW.
- 20.2.** The Department shall be exempt from, and in no way liable for, any sums of money representing a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Grantee.

**21. Patents, Copyrights, and Royalties: N/A****22. Ownership of Intellectual Property Rights:** Each party shall retain its intellectual property rights to its intellectual property. No intellectual property is to be created or otherwise developed by Grantee for the Department under this Agreement.**23. Independent Contractor Status:** It is mutually understood and agreed to that at all times during the Grantee's performance of its duties and responsibilities under this Agreement that Grantee is acting and performing as an independent contractor. The Department shall neither have nor exercise any control or direction over the methods by which the Grantee shall perform its work and functions other than as provided herein. Nothing in this Agreement is intended to or shall be deemed to constitute a partnership or joint venture between the Parties.

- 23.1.** Unless the Grantee is a State agency, the Grantee, its officers, agents, employees, subcontractors, or assignees, in performance of this Agreement shall act in the capacity of an independent contractor and not as an officer, employee, or agent of the State. Nor shall the Grantee represent to others that, as the Grantee, it has the authority to bind the Department unless specifically authorized to do so.
- 23.2.** The Grantee agrees to take such actions as may be necessary to ensure that each subcontractor will be deemed to be an independent contractor and will not be considered or permitted to be an agent, servant, joint venturer, or partner of the State.
- 23.3.** Unless agreed to by the Department in the SOW, the Department will not furnish services of support (e.g., office space, office supplies, telephone service, secretarial, or clerical support) to the Grantee, its subgrantee, contractor, or assignee.
- 23.4.** The Department shall not be responsible for withholding taxes with respect to the Grantee's compensation hereunder. The Grantee shall have no claim against the Department for vacation pay, sick leave, retirement benefits, social security, workers' compensation, health or disability benefits, reemployment assistance benefits, or employee benefits of any kind. The Grantee shall ensure that it is in compliance with law with regard to benefits and necessary insurance for its employees, subcontractors, and other agents (health, workers' compensation, reemployment assistance benefits).

- 23.5. At all times during this Agreement, the Grantee must comply with the reporting and Reemployment Assistance contribution payment requirements of chapter 443, F.S.
24. **Electronic Funds Transfer:** The Grantee agrees to enroll in Electronic Funds Transfer (EFT), offered by the State's Chief Financial Officer within thirty (30) calendar days of the date the last Party has signed this Agreement. Copies of the Authorization form and a sample blank enrollment letter can be found on the vendor instruction page at:  
<http://www.myfloridacfo.com/Division/AA/Forms/Vendor%20Relations/DFS-A1-26E%20Direct%20Deposit-Vendors.pdf>
- Questions should be directed to the EFT Section at (850) 413-5517. Once enrolled, invoice payments will be made by EFT.
25. **Entire Agreement:** This Agreement, including all attachments and exhibits, embodies the entire agreement of the Parties. There are no other provisions, terms, conditions, or obligations. This Agreement supersedes all previous oral or written communications, representations, or agreements on this subject. Any conflict shall be resolved in accordance with the order of precedence as stated in the SOW.
26. **Time is of the Essence:** Time is of the essence regarding the performance requirements set forth in this Agreement. The Grantee is obligated to timely complete the deliverables under this Agreement and comply with all other deadlines necessary to perform the Agreement which include, but are not limited to, attendance of meetings or submittal of reports.
27. **Termination:**
- 27.1. **Termination Due to the Lack of Funds:** If funds become unavailable for the purposes stated in this Agreement, such event will not constitute a default on the Department or the State. The Department agrees to notify the Grantee in writing at the earliest possible time if funds are no longer available. In the event funds become unavailable, the Department may terminate this Agreement upon no less than twenty-four (24) hour notice in writing to the Grantee. The Department shall be the final authority as to the availability of funds and will not reallocate funds earmarked for this Agreement to another program thus causing "lack of funds."
- 27.2. **Termination for Cause:** The Department may terminate this Agreement if the Grantee fails to: (1) perform the tasks within the time specified in this Agreement or any extension thereto; (2) maintain adequate progress, thus endangering performance of this Agreement; (3) honor any term of this Agreement; or (4) abide by any statutory, regulatory, or licensing requirement. Rule 60A-1.006(3), F.A.C., governs the procedure and consequences of default. The Grantee shall continue to perform any work not terminated. The Department's rights and remedies are in addition to any other rights and remedies provided by law or under this Agreement. The Grantee shall not be entitled to recover any cancellation charges or lost profits. Upon termination, the Department may require that the Grantee return to the Department any funds that were used for ineligible purposes under the program laws, rules, and regulations governing the use of funds under this Agreement.
- 27.3. **Termination for Convenience:** The Department may terminate this Agreement, in whole or in part, by providing written notice to the Grantee that the Department determined, in its sole discretion, it is in the State's interest to do so. The Grantee shall not furnish any product after it receives the Department's notice of termination, except as necessary to complete the continued portion of this Agreement, if any. The Grantee shall not be entitled to recover any cancellation charges or lost profits.

**28. Dispute Resolution:** Unless otherwise stated in the SOW, disputes concerning the performance under this Agreement shall be decided by the Department, who shall reduce the decision to writing and serve a copy on the Grantee. In the event a Party is dissatisfied with the dispute resolution decision, jurisdiction for any dispute arising under the terms of this Agreement will be in the courts of the State, and the venue will be in the Second Judicial Circuit, in and for Leon County. Except as otherwise provided by law, each Party agrees to be responsible for its own attorney fees incurred in connection with disputes arising under the terms of this Agreement.

**29. Indemnification:**

- 29.1.** The Grantee shall be fully liable for the actions of its agents, employees, partners, or subcontractors and shall fully indemnify, defend, and hold harmless the State and the Department, and their officers, agents, and employees, from suits, actions, damages, and costs of every name and description, arising from or relating to personal injury and damage to real or personal tangible property alleged to be caused in whole or in part by the Grantee, its agents, employees, partners, or subcontractors, provided, however, that the Grantee shall not indemnify for that portion of any loss or damages proximately caused by the negligent act or omission of the State or the Department.
- 29.2.** The Grantee shall fully indemnify, defend, and hold harmless the State and the Department from any suits, actions, damages, and costs of every name and description, arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret or intellectual property right, provided, however, that the foregoing obligation shall not apply to the Department's misuse or modification of the Grantee's products or the Department's operation or use of the Grantee's products in a manner not contemplated by this Agreement or the purchase order. If any product is the subject of an infringement suit, or in the Grantee's opinion is likely to become the subject of such a suit, the Grantee may at its sole expense procure for the Department the right to continue using the product or to modify it to become non-infringing. If the Grantee is not reasonably able to modify or otherwise secure the Department the right to continue using the product, the Grantee shall remove the product and refund the Department the amounts paid in excess of a reasonable rental for past use. The Department shall not be liable for any royalties.
- 29.3.** The Grantee's obligations under the preceding two paragraphs with respect to any legal action are contingent upon the State or the Department giving the Grantee: (1) written notice of any action or threatened action, (2) the opportunity to take over and settle or defend any such action at the Grantee's sole expense, and (3) assistance in defending the action at the Grantee's sole expense. The Grantee shall not be liable for any cost, expense, or compromise incurred or made by the State or the Department in any legal action without the Grantee's prior written consent, which shall not be unreasonably withheld.

NOTE: For the avoidance of doubt, if the Grantee is a State agency or subdivision, as defined in section 768.28(2), F.S., pursuant to section 768.28(19), F.S., neither Party indemnifies nor insures or assumes any liability for the other Party for the other Party's negligence.

**30. Force Majeure and Notice of Delay from Force Majeure:** Neither Party shall be liable to the other for any delay or failure to perform under this Agreement if such delay or failure is neither the fault nor the negligence of the Party or its employees or agents and the delay is due directly to acts of God, wars, acts of public enemies, strikes, fires, floods, or other similar cause wholly beyond the Party's control, or for any of the foregoing that affects subgrantees, contractors, or suppliers if no alternate source of supply is available. However, in the event a delay arises from the foregoing causes, the Party shall take all reasonable measures to mitigate any and all resulting damages, costs, delays or disruptions in accordance with the Party's performance requirements under this Agreement. In the case of any delay the Grantee believes is excusable under this Section, the Grantee shall provide written notice to the Department describing the delay or potential delay and the cause of the delay

within: (1) ten (10) calendar days after the cause that creates or will create the delay first arose (if the Grantee could reasonably foresee that a delay could occur as a result); or, (2) five (5) calendar days after the date the Grantee first had reason to believe that a delay could result (if the delay is not reasonably foreseeable). **THE FOREGOING SHALL CONSTITUTE THE GRANTEE'S SOLE REMEDY OR EXCUSE WITH RESPECT TO DELAY.** Providing notice in strict accordance with this paragraph is a condition precedent to such remedy. The Department, in its sole discretion, will determine if the delay is excusable under this Section and will notify the Grantee of its decision in writing. No claim for damages, other than for an extension of time, shall be asserted against the Department. The Grantee shall not be entitled to an increase in this Agreement price or payment of any kind from the Department for any reason. If performance is suspended or delayed, in whole or in part, due to any of the causes described in this Section, after the causes have ceased to exist, the Grantee shall resume performance, unless the Department determines, in its sole discretion, that the delay will significantly impair the ability of the Grantee to complete its obligations under this Agreement, in which case the Department may terminate this Agreement in whole or in part.

31. **Severability:** If any provision of this Agreement, in whole or in part, is held to be void or unenforceable by a court of competent jurisdiction, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable, and all other provisions remain in full force and effect.
32. **Survival:** Any right or obligation of the Parties in this Agreement, which, by its express terms or nature and context, is intended to survive termination or expiration of this agreement, will survive any such termination or expiration.
33. **Execution in Counterparts:** This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.
34. **Contact Information for Grantee and Department Contacts:**

**Department's Contract Manager:**

Charles Frank, State Volunteer Fire Coordinator  
Bureau of Fire Standards and Training  
Division of State Fire Marshal  
11655 NW Gainesville Road  
Ocala, FL 34482  
Telephone number: (352) 369-2800  
Firefightergrant@myfloridacfo.com

**Grantee's Payee:**

**Grantee's Contract Manager:**

Name: Lafayette County Commissioner	Name: Keesha Fundora
Address: PO Box 88	Address: PO Box 88
Mayo, FL 32066	Mayo, FL 32066
Phone: 386-294-1600	Phone: 386-294-1600
Fax: 386-294-4231	Fax: 386-294-4231
Email: sland@lafayetteclerk.com	Email: Kfundora@lafayetteclerk.com



In the event that any of the contact information provided above changes, including the designation of a new Contract Manager, after the execution of this Agreement, the Party making such change will notify all other Parties in writing of such change. Such notice is sufficient to effectuate the changes without requiring a written amendment to this Agreement.

**35. Notices:**

The contact information provided in accordance with Section 34 above shall be used by the Parties for all communications under this Agreement. Where the terms "written notice" or notice "in writing" are used to specify a notice requirement herein, said notice shall be deemed to have been given (i) when personally delivered; (ii) when transmitted via facsimile with confirmation of receipt or email with confirmation of receipt if the sender on the same day sends a confirming copy of such notice by a recognized overnight delivery service (charges prepaid); (iii) the day following the day (except if not a Business Day then the next Business Day) on which the same has been delivered prepaid to a recognized overnight delivery service; or (iv) shall be deemed received on the date actually received except where there is a date of the certification of receipt.

**IN WITNESS THEREOF**, and in consideration of the mutual covenants set forth above and in the attachments and exhibits hereto, the Parties have caused to be executed this Agreement by their undersigned duly authorized officials.

Grantee:

Lafayette County Board of County Commissioners

By:

Name: Anthony Adams

Title: Chairman - BCC

Date: 9/23/19

Department of Financial Services:

By:

Name: Jay Etheridge

Title: Deputy CFO

Date: 11/22/19

**Attachment 1, Specific Grant Awards**

The Department has established a funding award for Grantee in an amount not to exceed \$48,071.25 for the grant period during the 2019-2020 State fiscal year.

Per the Grant Award Letter, Grantee is authorized to expend grant funds for the following:

To purchase five sets of Personal Protective Equipment not to exceed \$11,971.25 and to purchase five Self-contained Breathing Apparatus not to exceed \$36,100.00.

Grantee shall submit all supporting documentation to the Department in accordance with the requirements of Attachment 2, Section A.4., Deliverables, of this Agreement.

## Attachment 2, Statement of Work

## A. SCOPE OF WORK

**Project Description:** The Florida Legislature created the Firefighter Assistance Grant Program within the Division of State Fire Marshal to improve the emergency response capability of volunteer fire departments and combination fire departments by providing financial assistance to improve firefighter safety and enable such fire departments to provide firefighting, emergency medical, and rescue services to their communities. The Division is to administer the program and annually award grants to volunteer fire departments and combination fire departments using the annual Florida Fire Service Needs Assessment Survey. The purpose of the grants is to provide funding to such fire departments to use to provide volunteer firefighter training and procure necessary firefighter personal protective equipment, self-contained breathing apparatus equipment, and fire engine pumper apparatus equipment. The Division shall prioritize the annual award of grants to combination fire departments and volunteer fire departments demonstrating need as a result of participating in the annual Florida Fire Service Needs Assessment Survey.

Grantees shall only use funds to:

- (i) Conduct the practical skill training for the Division-provided on-line training contained in the volunteer firefighter curriculum defined in paragraph 69A-37.055(2)(a), F.A.C.
- (ii) Purchase firefighter personal protective equipment, including structural firefighting protective ensembles and individual ensemble elements such as garments, helmets, gloves, and footwear, that complies with NFPA® No. 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting Handbook (2014 Edition).
- (iii) Purchase self-contained breathing apparatus equipment that complies with NFPA® No. 1852, Standard on Selection, Care, Maintenance of Open-Circuit Self-Contained Breathing Apparatus (SCBA) (2013 Edition).
- (iv) Purchase fire engine pumper apparatus equipment. Funds may be used to purchase equipment or subsidize a federal grant from the Federal Emergency Management Agency (FEMA) to purchase the equipment. Such equipment may be new or refurbished and must comply with the standards in Chapter 5 of NFPA® 1901 (2016 Edition).

**1. Definitions:**

The following definitions apply to the Agreement and its attachments:

- a. **“Combination fire department”** means a fire service provider utilizing a combination of volunteer and career firefighters to provide fire extinguishment or fire prevention services for the protection of life and property.
- b. **“Volunteer fire department”** means a fire service provider utilizing only volunteer firefighters to provide fire extinguishment or fire prevention services for the protection of life and property.
- c. **“Fire service provider”** means a municipality or county, the state, the Division, or any political subdivision of the state, including authorities and special districts, that employs firefighters or uses volunteer firefighters to provide fire extinguishment or fire prevention services for the protection of life and property. The term includes any organization under contract or other agreement with such entity to provide such services.
- d. **“NFPA”** means the National Fire Protection Association.

- e. **“Personal protective equipment” (PPE)** means the firefighter personal protective equipment, including structural firefighting protective ensembles and individual ensemble elements that complies with NFPA® 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting Handbook (2014 Edition). For purposes of the Firefighter Assistance Grant Program, one set of PPE includes the following:
  - 1. One coat;
  - 2. One pair of pants;
  - 3. One helmet;
  - 4. One pair of gloves;
  - 5. One protective hood;
  - 6. One faceshield or goggles;
  - 7. One pair of footwear; and
  - 8. One pair of suspenders.
- f. **“Self-contained breathing apparatus” (SCBA)** means the breathing apparatus that complies with the NFPA® 1852, Standard on Selection, Care, Maintenance of Open-Circuit Self-Contained Breathing Apparatus (SCBA) (2017 Edition). SCBA issued under this grant program shall have automatic-on or integrated personal alert safety system (PASS) devices. For purposes of the Firefighter Assistance Grant Program, one SCBA set includes the following:
  - 1. One high pressure tank;
  - 2. One pressure regulator;
  - 3. One face mask;
  - 4. One personal alarm device; and
  - 5. One SCBA harness.
- g. **“Pumper fire apparatus”** means a vehicle designed to be used by a fire service provider under emergency conditions to transport personnel and equipment, and to support the suppression of fires and mitigation of other hazardous situations. This definition does not include aerial devices. For purposes of the Firefighter Assistance Grant Program, this apparatus shall fully comply with Chapter 5 of the NFPA® 1901, Standard for Automotive Fire Apparatus (2016 Edition).

## 2. The Grantee’s Responsibilities:

- a. The Grantee shall perform the following tasks:
  - 1) Provide to the Department within thirty (30) calendar days of grant award notification an itemized list of PPE, SCBA, or pumper fire apparatus to be purchased under this Agreement. This itemized list must include an expected cost per item.
  - 2) Provide to the Department an itemized list of training conducted within thirty (30) calendar days after completion of the training. All training must be completed by the ending date of this Agreement. The list must provide the names of the students trained, dates the training was conducted, the instructor’s name and certification number, the location of the final practical skills training, and the location of live fire training.
  - 3) Provide to the Department all documentation supporting the purchase, delivery, and receipt of PPE, SCBA, or pumper fire apparatus identified as part of the grant award within thirty (30) calendar days of receiving such equipment.
  - 4) Provide to the Department all documentation supporting the purchase and receipt of training identified as part of the grant award within thirty (30) calendar days of receiving a Volunteer Firefighter Certificate of Completion.
  - 5) Within thirty (30) calendar days after submission of final invoices, the grantee shall return any unspent funds to the Department.

b. Performance Requirements for Deliverables:

- 1) Maintain all fire department profile and roster records within the electronic online database of the Bureau of Fire Standards and Training.
- 2) Submit all incident reports to the Florida Fire Incident Reporting System (FFIRS) for 12 months following the effective date of this Agreement.
- 3) Demonstrate compliance with the Florida Firefighter Occupational Safety and Health Act by having completed a compliance inspection within the previous three years or having a compliance inspection conducted before the grant funds are awarded.
- 4) Maintain a written Agreement with the fire service provider under which the fire department is operating.

**3. The Department's Responsibilities:**

- a. Provide the online Firefighter 1 training program, delivered by the Bureau of Fire Standards and Training, needed to achieve Volunteer Firefighter Certificate of Completion.
- b. Provide reimbursement of pre-approved instructional costs incurred by the grantee to complete practical skill training.
- c. Conduct all verification activities associated with the Grantee's payment for, and possession of, PPE, SCBA, pumper fire apparatus, and training identified as part of the grant award.
- d. Verify and collect any unspent funds from Grantee that were not expended in accordance with the grant award and the requirements herein.

**4. Deliverables:**

The Grantee shall perform the following tasks as specified:

<b>Deliverable 1 - Authorized Training</b>		
<b>Tasks</b>	<b>Performance Measures and Due Date</b>	<b>Financial Consequences</b>
As described in Attachment 1, Specific Grant Awards.	Submit to the Department copies of canceled checks or any other proof of payment for the pre-approved instructor cost no later than thirty (30) calendar days after submission of final invoices.	Funds expended for training will be reimbursed on a per item basis only if the receipts and other documentation submitted validate compliance with all stated terms and conditions for the training.
Maintain a written agreement between the fire service provider and the fire department during the grant period.	Submit to the Department a copy of the agreement with the fire service provider within thirty (30) calendar days after the effective date of this Agreement.	Funds expended for training will be reimbursed on a per item basis only if the receipts and other documentation submitted validate compliance with all stated terms and conditions for the training.
<b>Deliverable 1 payment amount not to exceed: N/A</b>		

<b>Deliverable 2 – Authorized Equipment Purchases</b>		
<b>Tasks</b>	<b>Performance Measures and Due Date</b>	<b>Financial Consequences</b>
As described in Attachment 1, Specific Grant Awards .	<p>Submit to the Department a copy of vendor quotes showing itemized list of equipment to be purchased, cost, and estimated delivery date within thirty (30) calendar days from acceptance date of this Agreement.</p> <p>Submit to Department copies of shipping/packaging documents clearly demonstrating the equipment has been received within thirty (30) calendar days of receiving such equipment.</p>	Funds expended for equipment will be reimbursed on a per item basis only if the receipts and other documentation submitted validate compliance with all stated terms and conditions for the equipment.
Maintain a written agreement between the fire service provider and the fire department during the grant period.	Submit to Department a copy of the agreement with the fire service provider within thirty (30) calendar days after the effective date of this Agreement.	Funds expended for equipment will be reimbursed on a per item basis only if the receipts and other documentation submitted validate compliance with all stated terms and conditions for the equipment.
<b>Deliverable 2 payment amount not to exceed: \$48,071.25</b>		
<b>TOTAL PAYMENT AMOUNT NOT TO EXCEED: \$48,071.25</b>		

**Expenditure and Reconciliation Report:**

The Grantee's Contract Manager shall reconcile and verify all funds received against all funds expended during the Agreement period. See Section B.3. below for further detail regarding the reporting of expenditures.

**B. SPECIAL PROVISIONS****1. Agreement Duration:**

The term of the Agreement begins on the date the Agreement is last signed (effective date) and ends on the last day of the state's fiscal year in which the grant was awarded.

**2. Demonstration of Performance:**

The Grantee must demonstrate the provision of deliverables under the Agreement as part of its presentation of Deliverables for acceptance. Tangible deliverables shall be presented to the Department's Contract Manager for acceptance. If a Deliverable is intangible, the Grantee shall provide written correspondence as evidence of the provision of the Deliverables as described in

Section A.4. The Department may independently verify the provision of Deliverables beyond the methods described in this Section.

a. **Acceptance of Deliverables.**

In the event that the Department rejects a Deliverable, all costs associated with correction of that Deliverable shall be at the Grantee's expense. The Grantee shall work diligently to timely correct all deficiencies noted by the Department. Final acceptance of the Deliverable shall be considered to occur when the Deliverable has been approved by the Department.

b. **Completion Criteria and Date.**

The Agreement will be considered complete upon acceptance by the Department of all of the Deliverables required under the Agreement. The final date for completion of the Agreement shall not exceed the Agreement duration, including any executed renewals or extensions.

3. **Payment Amount, Invoice Submittal, and Payment Schedule:** The Agreement is a cost-reimbursement agreement. The payment obligation of the Department shall not exceed the amount stated in Attachment 1, Specific Grant Awards. The deliverable amount specified does not establish the value of the deliverable. In accordance with the Agreement Section 8, entitled "Funding Requirements of Section 215.971, F.S.," the Grantee's entitlement to retain funds paid by the Department is dependent upon the amount of allowable costs incurred and expended by Grantee in performance of the requirements of this Agreement.

Grantee shall provide an invoice(s) for all tasks performed in accordance with the Agreement. The documents, as identified in Section A.4., and any other documentation necessary to support payment requests, shall be submitted with the itemized invoices.

The Department may require any additional information from the Grantee that the Department deems necessary to verify that the Grantee has fulfilled the requirements of the Agreement.

In the event of early termination, the Department shall only pay for completed and accepted deliverables.

4. **Travel and Expenses:** Per diem and travel expenses are not authorized and will not be reimbursed under this Agreement.
5. **Financial Consequences for Failure to Timely and Satisfactorily Perform:** Failure to comply with the requirements of Section A.4., Deliverables, will result in automatic task rejection and the deliverable shall not be invoiced or paid until correction of the task. Failure to complete the required duties as outlined in the SOW shall result in the rejection of the invoices. Failure to complete all deliverables in accordance with the requirements of the Agreement, and in particular, as specified above in Section A.4., Deliverables, will result in assessment by the Department of the specified financial consequences. If the Parties agree to a corrective action plan, the plan shall specify the applicable financial consequences to be applied after the effective date of the corrective action plan.

This provision for financial consequences shall in no manner affect the Department's right to terminate the Agreement as provided elsewhere in the Agreement.

6. **Notification of Instances of Fraud:** Instances of Grantee operational fraud or criminal activities shall be reported to the Department's Contract Manager within twenty-four (24) hours of being made aware of the incident.

7. **Grantee's Responsibilities upon Termination:** If the Department issues a Notice of Termination to Grantee, except as otherwise specified by the Department in that notice, the Grantee shall:
  - a. Stop work under the Agreement on the date and to the extent specified in the notice.
  - b. Complete performance of such part of the work as shall not have been terminated by the Department.
  - c. Take such action as may be necessary, or as the Department may specify, to protect and preserve any property which is in the possession of Grantee and in which the Department has or may acquire an interest.
  - d. Upon the effective date of termination of the Agreement, Grantee shall transfer, assign, and make available to the Department all property and materials belonging to the Department. No extra compensation will be paid to Grantee for its services in connection with such transfer or assignment.
8. **Non-Discrimination:** The Grantee shall not unlawfully discriminate against any individual employed in the performance of this Agreement due to race, religion, color, sex, physical handicap unrelated to such person's ability to engage in this work, national origin, ancestry, or age. The Grantee shall provide a harassment-free workplace, and any allegation of harassment shall be given priority attention and action.
9. **Insurance Coverage:** In addition to the insurance coverage requirements of Sections 20 and 23 of this Agreement, if the Grantee is authorized to purchase pumper fire apparatus under this Agreement, the Grantee shall obtain and maintain insurance coverage sufficient to satisfy the minimum legal requirements for operation of the apparatus and to provide, at a minimum, replacement cost value coverage for the apparatus while the apparatus is licensed or for the five-year period following termination of this Agreement, whichever timeframe ends first.
10. **Limitation of Liability:**
  - a. For all claims against Grantee under the Agreement, and regardless of the basis on which the claim is made, Grantee's liability under this Agreement for direct damages shall be limited to the dollar amount of this Agreement. This limitation shall not apply to claims arising under the Indemnity paragraphs contained in the Agreement.
  - b. Neither Party shall be liable to the other for special, indirect, punitive, or consequential damages, including lost data or records, even if the Party has been advised that such damages are possible. Neither Party shall be liable for lost profits, lost revenue, or lost institutional operating savings. The State and the Department may, in addition to other remedies available to them at law or in equity and upon notice to Grantee, retain such monies from amounts due Grantee as may be necessary to satisfy any claim for damages, penalties, costs and the like asserted by or against them.
11. **Records Retention:**

The Grantee shall retain records demonstrating its compliance with the terms of the Agreement for the longer of five (5) years after the expiration of the Agreement and all pending matters or the period required by the General Records Schedules maintained by the Florida Department of State (available at: <http://dos.myflorida.com/library-archives/records-management/general-records-schedules/>), whichever is longer. If the Grantee is required to comply with section 119.0701, F.S., then compliance with the retention of records in accordance with section 119.0701(2)(b)4., F.S., will fulfill the above stated requirement. If the Grantee's record retention requirements terminate prior to the requirements stated herein, the Grantee may meet the Department's record retention requirements for



the Agreement by transferring its records to the Department at that time, and by destroying duplicate records in accordance with section 501.171, F.S., and, if applicable, section 119.0701, F.S. The Grantee shall adhere to established information destruction standards such as those established by the National Institute of Standards and Technology Special Publication 800-88, "Guidelines for Media Sanitization" (2014).

See <http://nvlpubs.nist.gov/nistpubs/SpecialPublications/NIST.SP.800-88r1.pdf>

**12. Attachments and Exhibits:**

Attached to and made part of the Agreement are the following Attachments and Exhibits, each of which is incorporated into, and is an integral part of, the Agreement. If there are conflicting provisions between the documents that make up the Agreement, the order of precedence for the documents is as follows:

- i. Attachment 1, Specific Grant Awards;
- ii. Attachment 2, Statement of Work;
- iii. Pages 1 through 12 of this Agreement;
- iv. Attachment 3, Audit Requirements for Awards of State and Federal Financial Assistance (with its Exhibit 1); and
- v. Addendum A, Public Records Requirements.

*- End of Attachment 2, Statement of Work -*

---

**BOOK 41 PAGE 480**

**ATTACHMENT 3**



Department of Financial Services  
*Division of Accounting and Auditing – Bureau of Auditing*

**BOOK 41 PAGE 481**

AUDIT REQUIREMENTS FOR AWARDS OF  
STATE AND FEDERAL FINANCIAL ASSISTANCE

The administration of resources awarded by the Department of Financial Services (Department) to the Grantee may be subject to audits and/or monitoring by the Department, as described in this section.

---

**MONITORING**

In addition to reviews of audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and section 215.97, Florida Statutes (F.S.), as revised (see AUDITS below), monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by 2 CFR §200.425, or other procedures. By entering into this agreement, the Grantee agrees to comply and cooperate with any monitoring procedures or processes deemed appropriate by the Department. In the event the Department determines that a limited scope audit of the Grantee is appropriate, the Grantee agrees to comply with any additional instructions provided by Department staff to the Grantee regarding such audit. The Grantee further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

**AUDITS**

**Part I: Federally Funded**

This part is applicable if the Grantee is a state or local government or a nonprofit organization as defined in 2 CFR §200.90, §200.64, and §200.70.

1. A grantee that expends \$750,000 or more in federal awards in its fiscal year must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements. EXHIBIT 1 to this form lists the federal resources awarded through the Department by this agreement. In determining the federal awards expended in its fiscal year, the Grantee shall consider all sources of federal awards, including federal resources received from the Department. The determination of amounts of federal awards expended should be in accordance with the guidelines established in 2 CFR §§200.502-503. An audit of the Grantee conducted by the Auditor General in accordance with the provisions of 2 CFR §200.514 will meet the requirements of this Part.
2. For the audit requirements addressed in Part I, paragraph 1, the Grantee shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR §§200.508-512.
3. A grantee that expends less than \$750,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements. If the Grantee expends less than \$750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from Grantee resources obtained from other than federal entities).

**Part II: State Funded**

1. In the event that the Grantee expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such Grantee (for fiscal years ending June 30, 2017, or thereafter), the Grantee must have a state single or project-specific audit for such fiscal year in accordance with section 215.97, F.S.; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this form lists the state financial assistance awarded through the Department

AUDIT REQUIREMENTS FOR AWARDS OF  
STATE AND FEDERAL FINANCIAL ASSISTANCE

by this agreement. In determining the state financial assistance expended in its fiscal year, the Grantee shall consider all sources of state financial assistance, including state financial assistance received from the Department, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.

2. For the audit requirements addressed in Part II, paragraph 1, the Grantee shall ensure that the audit complies with the requirements of section 215.97(8), F.S. This includes submission of a financial reporting package as defined by section 215.97(2), F.S., and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the Grantee expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal years ending June 30, 2017, or thereafter), an audit conducted in accordance with the provisions of section 215.97, F.S., is not required. If the Grantee expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of section 215.97, F.S., the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the Grantee's resources obtained from other than state entities).

**Part III: Other Audit Requirements**

N/A

**Part IV: Report Submission**

1. Copies of reporting packages for audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and required by Part I of this form shall be submitted, when required by 2 CFR §200.512, by or on behalf of the Grantee directly to the Federal Audit Clearinghouse (FAC) as provided in 2 CFR §200.36 and §200.512.

The FAC's website provides a data entry system and required forms for submitting the single audit reporting package. Updates to the location of the FAC and data entry system may be found at the OMB website.

2. Copies of financial reporting packages required by Part II of this form shall be submitted by or on behalf of the Grantee directly to each of the following:

- a. The Department at each of the following addresses:

Electronic copies (preferred): [firefightergrant@myfloridacfo.com](mailto:firefightergrant@myfloridacfo.com)

or

Paper (hard copy):

Charles Frank

Bureau of Fire Standards and Training

Department of Financial Services

11655 NW Gainesville Road

Ocala, Florida 34482

- b. The Auditor General's Office at the following address:

Auditor General

Local Government Audits/342

Claude Pepper Building, Room 401

111 West Madison Street

Tallahassee, Florida 32399-1450

The Auditor General's website (<https://flauditor.gov/>) provides instructions for filing an electronic copy of a financial reporting package.

3. Any reports, management letters, or other information required to be submitted to the Department pursuant to this agreement shall be submitted timely in accordance with 2 CFR §200.512, section 215.97, F.S., and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
4. Grantees, when submitting financial reporting packages to the Department for audits done in accordance with 2 CFR 200, Subpart F - Audit Requirements, or Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the Grantee in correspondence accompanying the reporting package.

#### **Part V: Record Retention**

The Grantee shall retain sufficient records demonstrating its compliance with the terms of the award(s) and this agreement for a period of five (5) years from the date the audit report is issued, and shall allow the Department, or its designee, the CFO, or Auditor General access to such records upon request. The Grantee shall ensure that audit working papers are made available to the Department, or its designee, the CFO, or Auditor General upon request for a period of five (5) years from the date the audit report is issued, unless extended in writing by the Department.

AUDIT REQUIREMENTS FOR AWARDS OF  
STATE AND FEDERAL FINANCIAL ASSISTANCE

EXHIBIT 1

**Federal Resources Awarded to the Grantee  
Pursuant to this Agreement Consist of the Following:**

1. Federal Program A:

*N/A*

2. Federal Program B:

*N/A*

**BOOK 41 PAGE 484**

**Compliance Requirements Applicable to the Federal Resources  
Awarded Pursuant to this Agreement are as Follows:**

1. Federal Program A:

*N/A*

2. Federal Program B:

*N/A*

**State Resources Awarded to the Grantee  
Pursuant to this Agreement Consist of the Following:**

**Matching Resources for Federal Programs:**

1. Federal Program A:

*N/A*

2. Federal Program B:

*N/A*

**Subject to Section 215.97, F.S.:**

1. State Project A:

State Project: Volunteer Firefighter Grant Assistance Program

State Awarding Agency: State of Florida, Department of Financial Services

Catalog of State Financial Assistance Title and Number: Volunteer Firefighter Grant Assistance Program, 43.006

Amount: Not to exceed \$1,000,000.00 for all grants awarded under the Firefighter Assistance Grant Program for State Fiscal Year 2019-2020

2. State Project B:

*N/A*

**Compliance Requirements Applicable to State Resources Awarded  
Pursuant to this Agreement Are as Follows:**

The requirements of this Agreement, section 633.135, F.S., and Rule 69A-37.502, F.A.C.

**DEPARTMENT OF FINANCIAL SERVICES  
Public Records Requirements**

**BOOK 41 PAGE 485**

**Addendum A**

**1. Public Records Access Requirements.**

- a. If the Contractor is acting on behalf of the Department in its performance of services under the Contract, the Contractor must allow public access to all documents, papers, letters, or other material, regardless of the physical form, characteristics, or means of transmission, made or received by the Contractor in conjunction with the Contract (Public Records), unless the Public Records are exempt from public access pursuant to section 24(a) of Article I of the Florida Constitution or section 119.07(1), F.S.
- b. The Department may unilaterally terminate the Contract if the Contractor refuses to allow public access to Public Records as required by law.

**2. Public Records Requirements Applicable to All Contractors.**

- a. For purposes of the Contract, the Contractor is responsible for becoming familiar with Florida's Public Records law, consisting of chapter 119, F.S., section 24(a) of Article I of the Florida Constitution, or other applicable state or federal law (Public Records Law).
- b. All requests to inspect or copy Public Records relating to the Contract must be made directly to the Department. Notwithstanding any provisions to the contrary, disclosure of any records made or received by the State in conjunction with the Contract is governed by Public Records Law.
- c. If the Contractor has a reasonable, legal basis to assert that any portion of any records submitted to the Department are confidential, proprietary, trade secret, or otherwise not subject to disclosure ("Confidential" or "Trade Secret") under Public Records Law or other authority, the Contractor must simultaneously provide the Department with a separate redacted copy of the records the Contractor claims as Confidential or Trade Secret and briefly describe in writing the grounds for claiming exemption from the Public Records Law, including the specific statutory citation for such exemption. The un-redacted copy of the records must contain the Contract name and number, and must be clearly labeled "Confidential" or "Trade Secret." The redacted copy of the records should only redact those portions of the records that the Contractor claims are Confidential or Trade Secret. If the Contractor fails to submit a redacted copy of records it claims are Confidential or Trade Secret, such action may constitute a waiver of any claim of confidentiality.
- d. If the Department receives a Public Records request, and if records that have been marked as "Confidential" or "Trade Secret" are responsive to such request, the Department will provide the Contractor-redacted copies to the requester. If a requester asserts a right to the portions of records claimed as Confidential or Trade Secret, the Department will notify the Contractor that such an assertion has been made. It is the Contractor's responsibility to assert that the portions of records in question are exempt from disclosure under Public Records Law or other authority. If the Department becomes subject to a demand for discovery or disclosure of the portions of records the Contractor claims as Confidential or Trade Secret in a legal proceeding, the Department will give the Contractor prompt notice of the demand, when possible, prior to releasing the portions of records the Contractor claims as Confidential or Trade Secret (unless disclosure is otherwise prohibited by applicable law). The Contractor shall be responsible for defending its determination that the redacted portions of its records are Confidential or Trade Secret. No right or remedy for damages against the Department arises from any disclosure made by the Department based on the Contractor's failure to promptly legally protect its claim of exemption and commence such protective actions within ten days of receipt of such notice from the Department.
- e. If the Contractor claims that the records are "Trade Secret" pursuant to section 624.4213, F.S., and all the requirements of section 624.4213(1), F.S., are met, the Department will respond to the Public Records Request in accordance with the provisions specified in that statute.
- f. The Contractor shall ensure that exempt or confidential and exempt Public Records are not disclosed except as permitted by the Contract or by Public Records Law.

**Addendum A**

1 of 2

**3. Additional Public Records Duties of Section 119.0701, F.S., If Applicable.**

If the Contractor is a "contractor" as defined in section 119.0701(1)(a), F.S., the Contractor shall:

- a. Keep and maintain Public Records required by the Department to perform the service.
- b. Upon request, provide the Department with a copy of requested Public Records or allow the Public Records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, F.S., or as otherwise provided by law.
- c. Ensure that Public Records that are exempt or confidential and exempt from Public Records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of the Contract if the Contractor does not transfer the Public Records to the Department.
- d. Upon completion of the Contract, transfer, at no cost, to the Department all Public Records in possession of the Contractor or keep and maintain Public Records required by the Department to perform the service. If the Contractor transfers all Public Records to the Department upon completion of the Contract, the Contractor shall destroy any duplicate Public Records that are exempt or confidential and exempt from Public Records disclosure requirements. If the Contractor keeps and maintains Public Records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining Public Records. All Public Records stored electronically must be provided to the Department, upon request from the Department's custodian of Public Records, in a format specified by the Department as compatible with the information technology systems of the Department. These formatting requirements are satisfied by using the data formats as authorized in the Contract or Microsoft Word, Outlook, Adobe, or Excel, and any software formats the Contractor is authorized to access.
- e. **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, F.S., TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT PUBLIC RECORDS AT:**

**Telephone: (850) 413-3149**

**Email: [PublicRecordsInquiry@myfloridacfo.com](mailto:PublicRecordsInquiry@myfloridacfo.com)**

**Mailing Address: The Department of Financial Services  
Office of the General Counsel, Public Records  
200 E. Gaines Street, Larson Building  
Tallahassee, Florida 32399-0311**

A Contractor who fails to provide the Public Records to the Department within a reasonable time may be subject to penalties under section 119.10, F.S.



**Check History Report**  
**Sorted By Check Number**  
**Activity From: 9/23/2019 to 9/23/2019**

**BOOK 41 PAGE 487**

**Lafayette County (GNF)**

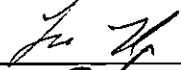
Bank Code: A General Fund


Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
060571	9/23/2019	AASW	Aucilla Area Solid Waste Admin	10,129.78	Auto
060572	9/23/2019	BSW	Blue Summit Waters, LLC	138.95	Auto
060573	9/23/2019	CINTAS	Cintas Corporation #148	220.88	Auto
060574	9/23/2019	DCSO	Dixie County Sheriff's Dept.	1,147.00	Auto
060575	9/23/2019	DE	Duke Energy	7,179.42	Auto
060576	9/23/2019	DMH	Doctors' Memorial Hospital	831.00	Auto
060577	9/23/2019	FFB	First Federal Bank of Florida	600.00	Auto
060578	9/23/2019	MES	Municipal Emergency Services	713.50	Auto
060579	9/23/2019	MTG	Matheson Tri-Gas Inc.	671.28	Auto
060580	9/23/2019	OEC	OEC Business Interiors -	2,170.09	Auto
060581	9/23/2019	QC	Quill Corporation	1,269.37	Auto
060582	9/23/2019	QMC	Quick Med Claims	2,206.68	Auto
060583	9/23/2019	SGMG	South Georgia Media Group	854.20	Auto
060584	9/23/2019	SGMG	South Georgia Media Group	303.68	Auto
060585	9/23/2019	AAAPORT	AAA Porta Serve	80.00	Auto
060586	9/23/2019	AMS	Agri-Metal Supply, Inc.	34.00	Auto
060587	9/23/2019	ASI	Ashford Services, Inc.	206.00	Auto
060588	9/23/2019	ATCL	Andersons' Tri-county Locksmit	465.00	Auto
060589	9/23/2019	BR	Blue Rok, Inc.	4,675.13	Auto
060590	9/23/2019	BSLLC	Brian's Sports LLC	4,258.00	Auto
060591	9/23/2019	CES	City Electric Supply	162.50	Auto
060592	9/23/2019	CSC	Clock Service Company	1,255.00	Auto
060593	9/23/2019	DMHC	Doctor's Memorial Hospital Clinic	672.00	Auto
060594	9/23/2019	DMINC	Denali Materials, Inc.	2,368.73	Auto
060595	9/23/2019	GLC	Greatamerica Financial Service	173.87	Auto
060596	9/23/2019	JDC	John Deere Credit	1,213.85	Auto
060597	9/23/2019	LCPA	Lafayette County Property App.	3,259.68	Auto
060598	9/23/2019	LEGAL	Legal Shield	148.50	Auto
060599	9/23/2019	MOS	McCrimon's Office Supply	28.00	Auto
060600	9/23/2019	MTCI	Mayo Truck Clinic, Inc.	1,840.00	Auto
060601	9/23/2019	NTC	Nexttran Truck Center - Lake Ci	100.50	Auto
060602	9/23/2019	PPETS	Pridgeon's Power Equipment &	1,192.00	Auto
060603	9/23/2019	SG	Suwannee Graphics	94.43	Auto
060604	9/23/2019	SLI	Stat-Line Industries, Inc.	498.75	Auto
060605	9/23/2019	VW	Verizon Wireless	235.89	Auto
060606	9/23/2019	W	Windstream	3,061.71	Auto
060607	9/23/2019	WBH	W. B. Howland Co.	111.64	Auto
060608	9/23/2019	WSLO	Winsupply of Live Oak	253.33	Auto
060609	9/23/2019	FAC	Florida Association of Countie	2,571.00	Auto
060610	9/23/2019	FMIT	Florida Municipal Insurance Tr	24,794.25	Auto
060611	9/23/2019	GAL	Columbia County BCC	2,091.76	Auto
060612	9/23/2019	SSC	Security Safe Company, Inc.	209.00	Auto
060613	9/23/2019	SUNLIFE	Sun Life Financial	437.50	Auto
060616	9/23/2019	APP	All Patitions and Parts, LLC	405.00	Auto
060617	9/23/2019	GH	Grace Hingson	396.00	Auto
060618	9/23/2019	RDK	RDK Truck Sales	3,450.00	Auto
060619	9/23/2019	SEMS	SEMS Fire Protection	1,750.00	Auto
060620	9/23/2019	MTMFG	McNeilus Truck & Mfg Co.	230.54	Auto
060621	9/23/2019	QC	Quill Corporation	298.27	Auto
060622	9/23/2019	SVE	Suwannee Valley Electric	1,319.18	Auto
060623	9/23/2019	W	Windstream	179.45	Auto
060624	9/23/2019	SICL	Standard Insurance Company	338.40	Auto


Bank A Total: 93,294.69

Report Total: 93,294.69

THESE INVOICES HAVE BEEN EXAMINED AND APPROVED FOR PAYMENT BY THE  
LAFAYETTE COUNTY BOARD OF COMMISSIONERS ON THIS 23RD DAY OF SEPTEMBER, 2019.

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

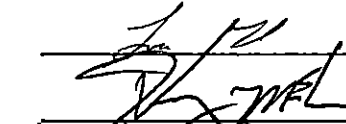



**BOOK 41 PAGE 488**

**BOARD OF COUNTY COMMISSIONERS, LAFAYETTE COUNTY, FL**LIST OF WARRANTS DRAWN ON THE INDUSTRIAL PARK FUND.

FROM THE LAFAYETTE COUNTY STATE BANK, ON SEPTEMBER 23, 2019.

TO WHOM ISSUED	PURPOSE OF EXPENDITURE	ACCOUNT NUMBER	WARRANT NO.	AMOUNT
SVEC	Utilities	552-430		\$ 52.68
Clemons, Rutherford & Assoc.	Construction	552-630		\$ 2,705.67
TOTAL				\$ 2,758.35

THESE INVOICES HAVE BEEN EXAMINED AND APPROVED FOR PAYMENT BY THE LAFAYETTE  
COUNTY BOARD OF COUNTY COMMISSIONERS ON THIS 23RD DAY OF SEPTEMBER, 2019.

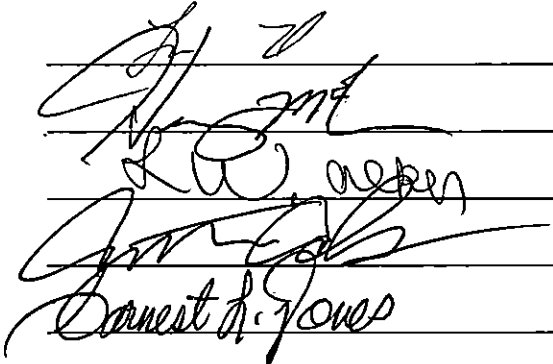
  
  
  


**BOARD OF COUNTY COMMISSIONERS, LAFAYETTE COUNTY, FL**LIST OF WARRANTS DRAWN ON THE **EMERGENCY 911** FUND.

FROM THE FIRST FEDERAL BANK, ON SEPTEMBER 23, 2019.

TO WHOM ISSUED	PURPOSE OF EXPENDITURE	ACCOUNT NUMBER	WARRANT NO.	AMOUNT
AT&T	Communications	526-410		\$ 125.00
Windstream	Communications	526-410		\$ 411.84
State of FL Dept of Mgmt Svcs	Communications	526-410		\$ 608.61
TOTAL				\$ 1,145.45

THESE INVOICES HAVE BEEN EXAMINED AND APPROVED FOR PAYMENT BY THE LAFAYETTE COUNTY BOARD OF COUNTY COMMISSIONERS ON THIS 23RD DAY OF SEPTEMBER, 2019.

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Ernest H. Jones